

Conditions applying to all PET modules

Admission, enrolment, tuition fees and cancellation

Admission to the PET programme is required before participation in one or more PET modules. Admission can be requested by completing an application form, available from the PET website, and sending it together with the additional information required to the PET office. Once admitted to the PET programme, candidates are free to apply for enrolment in the PET programme as a whole or in any combination of modules offered within the PET curriculum, subject to demonstration of the entry level by successful completion of the module General Toxicology or by proof of exemption of this requirement in writing.

Registration and enrolment proceed on the initiative of the participant on a first-come-first-serve basis. The PET office registers a candidate for a module, when the signed application form is received and on the condition that the candidate has been admitted to the PET programme. Each module of the PET curriculum is offered at least once every two years. When a module is fully booked, this will be indicated on the website. Registration to a fully booked module will be subject to cancellation by one or more already registered participants.

Tuition fees are determined by the PET Supervisory Board and may be adjusted annually. The tuition fee includes, apart from teaching, syllabi, summaries or hand-outs relating to the module (electronic and/or printed versions may be provided) and a final assessment. Additional study materials advised or required by some modules, e.g., books, are not included in the tuition fees. Board, lodging, and travel expenses are also not included. Lunches, coffee and tea are provided during the course. Details are indicated in the information leaflet on each separate module. On successful conclusion of each module the PET office will provide a personal certificate free of charge. The PET office publishes the actual tuition fees on the website and informs already registered participants of changes in tuition fees. Proof of PhD studentship is required for candidates who wish to participate at a reduced fee.

Responsibility for the educational and organizational aspects of each module of the PET programme resides with the local, organizing department of the participating university. The organizing department appoints a module coordinator, who is responsible for the local organization and all practical aspects of running the module.

Cancellation by a registered candidate should always be sent to the PET office and is free of charge up to 1 month before the starting date of the module. For cancellations received from 1 month up to 2 weeks before the starting date of the module, 50% of the fee will be charged. For cancellations received within 2 weeks before the starting date of the module, the full fee will be charged.

Cancellation by the PET office. For each module a minimum and a maximum number of participants is established and these numbers are published on the PET website. When a module is undersubscribed, 2 months in advance of the starting date, the PET office will send a notice of potential cancellation to all participants and to the module coordinator. At the same time, the PET office will make an effort to recruit additional participants for the module. At least 1 month in advance of the starting date of the module, the PET office will take a go/nogo decision in consultation with the module coordinator. The PET office will notify all participants of the go/nogo decision 1 month in advance of the starting date of the module. In case of a nogo decision, the module will immediately be rescheduled to the next year and will be offered according to that schedule, irrespective of the number of participants. The PET office and the organizing department cannot be held responsible for any consequences resulting from cancelling a module as indicated. Participants, who were registered to the cancelled module, will be granted priority for registration in the rescheduled module.

These conditions have been approved by the PET Supervisory Board on April 4, 2014.